

Auxilium College (Autonomous), Vellore, Vellore District

(Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 in the 3rd Cycle)

.....**Minutes of the Meeting of Governing Body held at 11.00 a.m. Thursday, 2nd June 2016**.....

The following members were present:

1. Rev. Sr. Magnificat Soosai, Chairperson
2. Rev. Sr. Amalorpavam S.J., Secretary
3. Rev. Sr. Eugini Fatima Mary L., Principal
4. Dr. Preeti Kumar, UGC Nominee
5. Rev. Sr. Mary Josephine Rani A., Management Representative
6. Rev. Sr. Alice K.T., Management Representative
7. Dr. Jayaraj M.A. Government Representative
8. Dr. Major Syed Shahabudeen, Educationist
9. Dr. Ernest David, University Nominee
10. Prof. M. Dhanushkodi, Special Invitee
11. Mr. Jawarilal Jain, Special Invitee
12. Ms. Hema Nalini K. Staff Representative
13. Ms. Nazareth Jereen Colette, Staff Representative
14. Ms. Arul Mary C. Member Secretary
15. Ms. Rita D. Member Secretary

The Agenda

1. Invocation : Principal
2. Welcome : Principal
3. Governing Body Members : 2016-2017
4. Staff List
5. Introduction & Presentation : Principal
of the Minutes
6. Academic Calendar 2015-2016 and 2016-2017
7. Report of College Activities 2014-2015 and 2015-2016

8. Semester Examination Results - 2014-2015 and 2015-2016
9. Admissions - 2015-2016 and 2016-2017
10. Choice Based Credit System 2015-2016 and 2016-2017
 - List of Skill-Based Electives (List Enclosed)
 - List of Non-Major Elective Papers (List Enclosed)
11. New Courses to be introduced in the year 2016-2017
 - B.Com. Banking and Insurance
 - M.Phil. Tamil
 - Ph.D. Tamil

New Courses to be introduced in the year 2017-2018

 - M.Phil. in Management
 - Ph.D. in Management
 - B.Sc. and M.Sc. Hospital Administration [in collaboration with CMC]
12. Significant Events
 - NAAC Peer team visit to the College for the 3rd Cycle Assessment and Accreditation scheduled between March 29th and 31st August 2016
 - Governing Body members luncheon meeting with NAAC peer team members
 - Students Exchange Programme – University of Alcalá, Spain
 - MoU with Christian Medical College (CMC), Vellore
13. Ratification of the Finance Committee
14. Concluding Remarks : Chairperson
15. Vote of Thanks : Secretary

The members of the Governing body of the College met on 02.06.2016 to discuss the various points in the Agenda for the academic year 2016-2017.

1. Invocation:

The Governing body meeting commenced with a solemn invocation to God Almighty.

2. Welcome:

The Chairperson Rev. Sr. Magnificat Soosai fma., welcomed all the members of the Governing body.

3. Governing Body members

Dr. (Sr.) Eugini Fatima Mary L., Principal, introduced and welcomed the UGC nominee Dr. Preeti Kumar. She also introduced all the members of the Governing body Rev. Sr. Magnificat Soosai, Chairperson, Rev. Sr. Amalorpavam, Secretary, Dr. Jayaraj M.A., Joint Director of Collegiate Education, Dr. Major Syed Shahabudeen, Principal, Islamiah Women's College, Vaniyambadi, Dr. Ernest David, University Nominee, Prof. M. Dhanushkodi, Former Principal, Presidency College, Chennai and Mr. Jawarilal Jain, special invitee and the members.

4. Staff List

The list of names of the teaching and non-teaching staff (shift I & shift II) was presented to the members of the Governing Body.

5. Introduction and Presentation of the Minutes

The minutes of the Governing Body meeting held on 14.11.2013 was presented by the Principal for approval.

6. Academic Calendar 2015 - 2016 and 2016 - 2017

The academic calendar of 2015-2016 and 2016-2017 with all the activities and examination schedule was presented by the Principal.

7. Report of the College activities 2014 - 2015 and 2015 - 2016

Highlights of the year 2014 - 2015 and 2015 - 2016

- Past Pupil's meeting was held on 19.12.2014 to mark the Diamond Jubilee celebration of the college

- The Diamond Jubilee of the College was celebrated on 20.12.2014
- A farewell functions for the retiring non-teaching staff Ms. Bright Theivamani.
- A farewell function honouring the dedicated service of Mrs. Fancy Thomas, Head, Department of Sociology.

8. Semester Examination Results: 2014 – 2015 and 2015 – 2016

The results of the semester examinations of 2014-2015 and 2015-2016 were presented to the members. The Controller of Examinations, Rev. Sr. Alice K.T. informed the members that 90 students had applied for photo copies of the answer scripts, 18 applied for revaluation and only 3 got more marks.

9. Admissions: 2015 - 2016 and 2016 - 2017

The admission policy and its details were submitted to the members for perusal. Prof. Dhanushkodi asked about the admissions and intake of students and about the most sought-after courses. The Principal replied that there was great demand for all the courses except visual communication.

10. Choice Based Credit System (2015 - 2016 and 2016 – 2017)

The list of Skill-Based Electives and Non-Major Electives were presented to the members.

11. New courses to be introduced

The new courses introduced in the year 2016 – 2017:

B.Com. Banking and Insurance
M.Phil. Tamil (Subject to affiliation)
Ph.D. Tamil (Subject to affiliation)

The new courses to be introduced in the year 2017 – 2018:

M.Phil. in Management
Ph.D. in Management
B.Sc. and M.Sc. Hospital Administration (in collaboration with CMC, Vellore)

12. Significant Events

The Principal Dr. (Sr.) Eugini Fatima informed the members about the NAAC Peer Team visit for the reaccreditation (3rd Cycle) from 29th August to 31st August 2016. She also invited all the members for the luncheon meeting with the NAAC Peer team members.

The Principal also informed the members about the Student Exchange Programme with the University of Alcala, Spain.

13. Ratification of the Finance Committee Report

The report of the Finance Committee was ratified by the members of the Governing Body. The members were informed that the UGC had sanctioned Rs.2.4 crores for the Construction of Gymnasium and Rs.80 lakhs for the construction of a ladies hostel.

14. Suggestions of the Governing Body

- To start courses like Food Technology, Fashion Technology and Hotel Management (Mr. Jawarilal Jain)
- To have exchange programmes regarding curriculum (Dr. Ernest David)
- To start online exchange programmes (Dr. Preeti Kumar)
- To contact Universities in Singapore (Prof. Dhanushkodi)
- To improve the quality of research and to increase publications (Dr. Preeti Kumar)
- To apply for community-based grants and health grants (Dr. Preeti Kumar)
- To introduce skill development programmes
- To encourage students to write NET / SET
- To inform the joint director about the vacancies in teaching posts (Prof. Dhanushkodi)

Prof. Shahabudeen remarked that the College is one of the best colleges and Mr. Jawarilal suggested that the best practices in the college should continue.

The Principal informed the members that she will be retiring from service this year. All the members of the Governing body wished to place on record a deep sense of appreciation to the Principal Dr. (Sr.) Eugeni Fatima for her dedication to the institution and for the tremendous growth of the College, during her tenure as the Principal. Mr. Jawarilal suggested that the management should consider extending the service of such a dynamic Principal.

15. Concluding Remarks: Chairperson

The Chairperson Rev. Sr. Magnificat Soosai thanked the members for their presence and valuable suggestions. She also appreciated the good work carried out in the institution by the Secretary, Principal, Sisters, and teaching and non-teaching staff.

16. Vote of Thanks: Secretary

The Secretary Rev. Sr. Amalorpavam proposed the vote of thanks. She expressed her gratitude to Mother Provincial for her consent for all the proposals. She thanked Dr. Preeti Kumar for her availability and suggestions for the future development of the College. The Secretary thanked the Joint Director for corruption-free administration and she thanked all the members for their availability and valuable suggestions. She also praised and thanked the Principal for her dedicated service.

17. Closing Prayer

The meeting of the Governing Body concluded with a thanksgiving prayer.